



CITY OF HOUSTON

Job Posting

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Applications accepted from: ALL PERSONS INTERESTED

Job Classification MECHANIC II
Posting Number PN# 112008
Department Department of Public Works & Engineering
Division Right-of-Way and Fleet Maintenance Division
Section Fleet Services Branch
Reporting Location Various
Workdays & Hours Various*

*Subject to change

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Maintains and repairs automotive vehicles and equipment. Maintains and repairs heavy and light mechanical equipment, parts and components. Performs minor overhauls, front-end alignments, and minor vehicle component repairs and maintenance. Keeps track of repair times and materials and records in G2K System. Stays current on new technology. Rebuilds minor vehicle components. Repairs electrical and air conditioning systems. Uses hand tools, hoists, pressure gauges, and drills, grinding wheels and technical manuals. Uses diagnostic equipment and equipment manuals to correctly diagnose vehicles. Diagnoses and repairs electrical systems on vehicular equipment. Must furnish own hand tools. This position involves considerable physical exertion, such as regular climbing of ladders, lifting heavy objects (up to 80 pounds) on a frequent basis and assuming awkward positions for long periods of time.

WORKING CONDITIONS

There are routine exposures to significant levels of heat, cold, moisture and air pollution.

MINIMUM EDUCATIONAL REQUIREMENTS

Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade, which might normally be acquired through up to 18 months of education or training beyond the high school level.

MINIMUM EXPERIENCE REQUIREMENTS

Two (2) years of automotive maintenance and repair experience are required.

MINIMUM LICENSE REQUIREMENTS

Requires a valid Class A or B Commercial Driver's License (CDL) and compliance with the City of Houston's policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with ASE Master in Auto and/or Heavy Truck, 5 years experience in light or heavy truck. Must be familiar with use of computer work order programs.

SELECTION/SKILLS TESTS REQUIRED

None

However, the Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION

☒ Yes No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 15
\$901 - \$1,270 Biweekly \$23,426 - \$33,020 Annually

OPENING DATE

July 19, 2006

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications and resumes only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st Floor. TDD line phone number (713) 837-9471. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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